



**MINUTES OF UNION EXECUTIVE COMMITTEE MEETING
Held at 2.30pm on Tuesday 2 June 2015**

Present: President (Pres) (Chair), Vice-President Welfare & Community (VPWC), Vice-President Sport (VPS), Vice-President Education (VPE), Vice-President Scarborough (VPSc)

Attending: Chief Executive (CEO), Membership Services Director (MSD)

1. **Apologies**
Received from VP Activities (VPA), Finance Manager (FM), Commercial Services Director (CSD)
2. **Minutes of previous meeting**
Approved as a correct record.
3. **Matters arising**
See attached
4. **Sabbatical Engagement**
 - It was agreed that there would be no sabbatical engagement this week due to exam season.
- 5 – 10 Zone reports – circulated and taken as read (see attached)
 - 6) VPS said the recent board meeting was the best she'd attended, the rest of UEC agreed.
 - 7) VPE updated that he will be attending an additional meeting of ULTAC.
11. **Chief Executive & SMT update**
 - FM is working on budgets. MSD has enjoyed the budgeting process so far.
 - End of Year Ball is the main focus for CSD at the moment.
12. **Any Other Business**
 - b) Commercial Services Update
 - CSD asked for opinions on names for the proposed rebrand of commercial areas. Nosh is current option, but concerns have been raised about alternate meanings. VPSc said any of the words could be considered to have a different meaning. VPS asked why students were not being asked to vote for their favourite, Pres advised this was due to marketing deadlines. CEO added that as funding has not been confirmed, asking students may set expectations. Nosh was the favourite, with Grub as a second preference.
 - c) Handover
 - Pres reminded Sabbs that handover packs are due on Friday 5 June and calendars should be rearranged to make time for this.
 - Pres talked through the plan for handover week, session to be arranged for elects before University Breakfast meeting. Sabbs requested a copy of the handover timetable. Current Sabbs to create a presentation for a session on Tuesday 23 June, VPSc offered to put the presentation together as individuals sent details across for their slide. **Action: VPSc**
 - Democratic processes session on Wednesday 24 June, MSD to speak to MSOM about how the session would be run. **Action: MSD**

- VPSc is arranging the Sabb leaving do for Thursday 25 June, asked Sabbs to provide email addresses when sending over lists of university staff to invite. VPSc to circulate a draft email to Sabbs, before sending invitation emails out on Friday 5 June. Action: All/VPSc

d) June Board

- The deadline for Board papers and reports is Wednesday 10 June, EN to add the date to Sabb calendars. Action: EN
- VPE asked if there would be a Board working group for budgets, as he would like to be a part of the meeting. Sabbs to provide information of what will be taken to the Board for each agenda point, all items will be updates. VPE took on responsibility for awards update.

f) NUS conferences

- Pres explained that the programme for NUS Lead and Change for officers has changed to be more specific to job roles. Pres to speak to SB about the new format of conferences and who should attend. Action: Pres

13. Reserved Business
Reported separately

14. Next Formal Meeting
Tuesday 16th June, 2.30pm

UEC REPORT - WEEK ENDING 22 May 2015

This report should be completed weekly each Friday and emailed to Sally the Friday BEFORE the formal UEC together with any agenda items

NAME: Richard Brooks - President	
I'd like to thank...	Everyone for being so understanding when I was poorly! Frank and Adam for all the work they've done with myself, sabbs and staff on Gov Review Liz for going for a walk with me and offering good advice
The three things I'm proud of	<ol style="list-style-type: none"> 1. The power HUU has when it comes to Sports Provision on this campus. We're getting there. 2. Finally launching the Hull City Student Forum 3. Putting the Governance Paper to the Board
Update on my objectives	<ol style="list-style-type: none"> 1. Governance Review Paper going to Board next week 2. Getting an official response from the Uni on annual grant in next couple of weeks 3. Hull Commission and City of Culture launches next week
I need support with...	Finishing my objectives: STeP City of Culture Governance Annual Grant

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max of 40 hrs per wk)</i>	Hrs spent engaging with members <i>(ie time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hours worked
22/5/15	35 hours (Tuesday off)	4	Union Council, volunteers	11%



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NAME: Nichola Jackson	
I'd like to thank...	Richard, Vicky, Sabbs, Adam.
The three things I'm proud of	<ol style="list-style-type: none"> 1. A productive Sport, Health and Well-Being Group. Alongside Richard, we negotiated the price of pay to play cards/sports pass to remain the same. A massive win! 2. Stress relief/exam space drop-in went well! 3. Continuing with my handover file ☺
Update on my objectives	<ol style="list-style-type: none"> 1. Collating postcard campaign data
I need support with...	Nothing ☺

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22/5/15	40 +	8	Meetings, clubs coming in, exam space.	20%

UEC REPORT - WEEK ENDING 22nd May 2015

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NAME: Gareth Ikin (VPE)	
Song to Sum up the week...	"One Fine Day" by Bette Midler
I'd like to thank...	Steve – As always, for everything he does, because he does a lot! Liz – For a useful pre-ULTAC meeting
The three things I'm proud of	<ol style="list-style-type: none"> 1. ULTAC HAPPENED!!! Placement Report, CR Code of Conduct and Feedback Charter all went to it, and got commended! 2. University We'd Like Competition really taking off and going places!
Update on my objectives	<ul style="list-style-type: none"> • Feedback Charter and Placement Report went to ULTAC! Feedback Charter was approved and Placement Report was commended, with the latter having an action plan to support it!
I need support with...	N/A ☺

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22/05/15	31 (One Day Off)	5	1-2-1s	16%