



MINUTES OF UNION EXECUTIVE COMMITTEE MEETING
Held at 2.30 pm on Tuesday 19 May 2015

Present: Vice-President Welfare & Community (VPWC) (Chair), Vice-President Activities (VPA), Vice-President Sport (VPS), Vice-President Scarborough (VPSc), Vice-President Education (VPE) (part time)

Attending: Chief Executive (CEO), Finance Manager (FM), Membership Services Director (MSD)

1. **Apologies**

Received from President

2. **Minutes of previous meeting**

Approved as a correct record.

3. **Matters arising**

See attached.

4. **Sabbatical Engagement**

- It was agreed that sabbatical engagement would be the sport postcard campaign, VPS will be engaging near exam halls to gain more opinions on sports facilities.
- VPS and VPWC went to the exam space this morning, Sabbs will be attending for the rest of the week. VPS was surprised by how relaxed some students are about exams. East Yorkshire Motor Services contacted Commercial Services Director as buses were full at 9am. There were no problems at the exam halls today, if a mitigating circumstances form is needed EYMS can provide evidence.

5-10 **Zone Reports – circulated and taken as read** (see attached)

- 5) Pres actioned to circulate a report. Action: Pres
- 7) VPE actioned to circulate a report. Action: VPE
- 8) CEO would like to get input from VPA about changes to insurance renewal in September. The changes include defamation, libel and copyright. VPA attended media training earlier this year. VPA agreed to take part.
- 9) VPSc said plans to invest in a social space in Scarborough have started. VPSc is in talks with the University about contributing toward an activities fund.
- 10) VPA and VPS offered to help hand out mental health booklets.

11. **Chief Executive & SMT update**

- FM circulated finance summary. Activities zone was improved due to a HUSSO underspend, which balanced out overspend in ISA. Some award money still to be taken from education zone.
- DMS and FM are meeting on Thursday to discuss budgets. Sabbs will be involved in the budget process before they leave. Budgets to be more realistic.

12. **Any Other Business**

a) Governance Review

- Membership Services Operations Manager and Governance & Democracy Intern presented the governance review with the opportunity for UEC to ask questions. DMS raised concerns over a first come first served application process for becoming an engager, MSOM said the system was not rigid and they want as many engagers as possible. VPA said the Sabb role needs to be made very clear, especially when communicating to elects, CEO suggested that they draw parallels to the role of an MP. MSOM is confident the changes are what students want. CEO suggested exact sample sizes are given during the Board meeting.

b) Board Meetings

- CEO updated on the May and June Board meetings. FM will provide a period update at the June Board. Simon Clements has asked for a Sabb review to reflect on the year.

c) Handover

- CEO reminded Sabbs about the importance of comprehensive handover packs for the Elects. Sabbs to speak to EN if any further support is required.

13. **Reserved Business**

None reported.

14. **Next Formal Meeting**

Tuesday 2 June at 2.30pm

UEC REPORT - WEEK ENDING 8 May 2015

This report should be completed weekly each Friday and emailed to Sally the Friday BEFORE the formal UEC together with any agenda items

NAME: Nichola Jackson	
I'd like to thank...	Vicky for her continued support, Dave Varley for driving to the BUCS regional meeting, Sabbs as always!
The three things I'm proud of	<ol style="list-style-type: none"> 1. Getting even more postcards back from the campaign! 2. Gareth for running a wonderful SLTA's awards ceremony! Well done! 3. Attending the BUCS regional meeting at Bishop Burton (who have 1300 students and have invested £8 million in their sports facilities, it's an amazing campus!) and only getting lost twice!
Update on my objectives	<ol style="list-style-type: none"> 1. Postcard Campaign continuing.
I need support with...	Just promoting the postcard campaign!

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max of 40 hrs per wk)</i>	Hrs spent engaging with members <i>(ie time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hours worked
8/5/15	40 +	5	SLTA's, superteams, hockey, presidents meetings, club enquiries, club colours.	12.5%

UEC REPORT - WEEK ENDING 8th May 2015

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NAME: Gareth Ikin (VPE)	
Song to Sum up the week...	"Celebration" by Kool & The Gang
I'd like to thank...	Steve – As always, for everything he does, because he does a lot! Education Zone and Sabbs – for their help with the SLTAs set up! Sir Paul Grant - for being the guest speaker at the SLTAs Tom Swainson – for a fantastic Scarborough Awards
The three things I'm proud of	<ol style="list-style-type: none"> 1. The Student Led Teaching Awards!! They Happened!! 2. A working partnership between HUU and the Alumni Office to get the guest speaker into Hull! 3. Tom (and his Mum) and the Scarborough Awards!
Update on my objectives	Nothing major happened this week regarding objectives
I need support with...	Getting time to write the Placement Report

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08/05/15	33 (4 Day Week)	5	SLTAs	15.2%



UEC REPORT - WEEK ENDING 8 May 2015

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NAME: Thomas Swainson	
I'd like to thank...	Wayne and Si for helping with the workshop
The three things I'm proud of	<ol style="list-style-type: none"> 1. HCSU workshop 2. A very good faculty board and hearing good plans for the transition 3. Supporting the end of year event plans
Update on my objectives	<ol style="list-style-type: none"> 1. Principles being shared again to remind staff 2. 3.
I need support with...	

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8/05/15	35	***		***

*** Late report